



Positions Available: Intern (5 positions available)
Type of Position: Seasonal, Stipend
June 6 – August 18, 2017

PURPOSE:

This summer-long, supervised program is designed to provide each Intern with ongoing education, training and formation in various aspects of retreat ministry to teenagers and young adults; s/he supports the ongoing mission and work of the organization in collaboration with the staff.

DESCRIPTION OF RESPONSIBILITIES:

The primary responsibility of the Intern is serving as a companion to teenagers and young adults on week-long retreats. This work requires a flexible schedule and at times will include overnight and weekend responsibilities.

The responsibilities of an Intern fall into three general categories:

RETREAT WORK (90%)

- Companionship on five week-long retreats, including:
 - Direction of activities.
 - Oversight of and responsibility for groups of retreatants.
 - Prayerful engagement of retreatants.
 - Processing the experience through deep, theological reflection.
 - Leadership by example of sincere and conscientious participation.
 - Some management of logistical concerns.
 - Occasional overnight presence at CrossRoads.
 - Creatively embodying Gospel values in the format of intensive and profound retreat experiences.
- Integration of social media into the outreach of CrossRoads, including:
 - Uploading photos onto Dropbox, Facebook, Instagram etc...

RELATIONSHIP-BUILDING (5%)

- Reach out to others by embodying the mission of CrossRoads and nurture the circle of support, including:
 - Maintaining a relationship with St. William staff and community by regular presence at Mass.
- Intentionally practice spiritual, personal, and professional development, including:
 - Regular staff meetings.

- Regular prayer.
- Written reflections following each retreat.
- Two required Intern retreats (June 7-10, early August TBD).
- Monthly mentorship meetings with a staff member.
- Preparation for and participation in monthly evaluations.
- Three-month and six-month follow up reflections (submitted November 2017, February 2018)

ADMINISTRATION (5%)

- Contribute to maintenance of the Butler Center, including:
 - Preparing the space for retreats.
 - Cleaning up the space after retreats.
- Contribute to the newsletter and e-newsletter.
- Assist colleagues in miscellaneous projects.

DEMONSTRATED QUALIFICATIONS NEEDED:

- Commitment to the vision, mission and values of CrossRoads
- Passion for gospel justice
- Desire to work with children and high school-aged people
- Commitment to deep prayer
- Energized by retreat work
- Commitment to self exploration and willingness to articulate findings
- Effective written and oral communications skills
- Ability to work both independently and in collaboration with others
- Computer proficiency (word processing, social media)

COMPENSATION DETAILS:

- \$3,500 stipend
- 14 vacation days to be determined before start date.
- Personal/sick days
- Two Intern Retreats
- Opportunities for celebration, sharing, and reflection